



WYOMING – Transportation Form 2011

Student Name: _____ Course: _____

Please complete this form carefully. You must get approval before booking any flights outside of the time window provided. There may be an additional fee for any pick up or drop offs outside of the time window provided.

ARRIVAL INFORMATION:

I have scheduled my inbrief time for: _____ Phone Inbrief? Yes / No
If conducting a phone inbrief, please provide your contact number: _____

Please check one: My child will be:
 Driven to Eagle View Ranch
 Flying into (circle one) **Jackson Hole / Riverton** Airport
 Other: _____

If driving, your inbrief time will serve as your arrival time.

If flying please complete the following:

I have attached a copy of my child's flight itinerary here.
Arrival Date: _____ Airport: _____
Airline: _____ Flight #: _____ Arrival Time: _____
Flying with Airline Escort? Yes / No

DEPARTURE INFORMATION:

I have scheduled by debrief time for: _____ Phone Inbrief? Yes / No
If conducting a phone debrief, please provide your contact number: _____

Please check one: My child will be:
 Picked up at Eagle View Ranch
 Flying out of (circle one) **Jackson Hole / Riverton** Airport
 Other (i.e. staying for another course): _____

• If driving, your debrief time will serve as the departure time.

• If flying please complete the following:

I have attached a copy of my child's flight itinerary here.
Departing Date: _____ Airport: _____
Airline: _____ Flight #: _____ Departure Time: _____
Airline Escort Required? Yes / No Amount: _____
Airline Baggage fees? Yes / No Amount: _____

Please choose the appropriate answer and sign below:

I have arranged for these fees to be added to my SOAR account. I agree to pay any additional fees that may be incurred at the time of departure*.

I have prepaid the baggage and escort fees directly to the airlines, and attached a copy of the itemized receipt with my flight itinerary**.

Parent Signature: _____ **Date:** _____

* Many airlines will not let you prepay Baggage Fees or Escort/Unaccompanied Minor Fees. Therefore, you may pay these fees directly to SOAR, and we will then pay this at the time of departure. If you do not pre-arrange for these fees to be paid, SOAR will pay what is necessary to get your child on the flight home, and charge the balance to the credit card on file. Please contact our Admissions office to arrange for the airline fees to be added to your account.

** If you prepay the escort or baggage fees to the airlines, you **must** provide us with a receipt to present at the time of departure to ensure this fee is not paid twice. If we do not have a receipt, we will pay whatever fees are necessary to ensure your child gets on their departing flight